

## Patient Instructions for Downloading PT Notes

CACC Physical Therapy Patient Portal			
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	Login as Patient		
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+ CACC Physical Therapy Patient Portal							
Dashboard	Medical <u>H</u> istory						
Profile	Patient Forms						
Records	Health Records						
Notices & Policies	Patient Education						
Settings	2 Visit S <u>u</u> mmaries						

## To access records from a desktop device:

- You should receive an email from your local CACC Physical Therapy office, ex. <u>Aurora@cacc-pt.com</u> with a temporary password
- 2. Click on Records from Dashboard
- 3. Click on Visit Summaries to access PDFs of notes

\*\* Please note Health Records section is for sending electronic health records to medical providers using Consolidated Clinical Document Architecture (CCDA)\*\*

4. Note will open in a pop up. Click on Adobe symbol at the top left to download

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## Patient Instructions for Downloading PT Notes

## To access records from a mobile device:

1. After logging into Patient Portal, scroll down

to the bottom of webpage and select icon

- 2. Click on the icon to access the document list
- 3. Click on the <sup>B</sup> icon to open the Visit Summary to convert to a PDF
- 4. Click the licon to open the document in a new tab
- 5. You will then be able to print, save, or send

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